

IQAC MEETING

Date: 12.12.2023

Venue: Principal Office.

The meeting of Internal Quality Assurance Cell was held on 12th December, 2023 at 2:30 PM in Principal Office.

The IQAC Co-coordinator welcomed the members and started the meeting. Later, the following agenda were discussed.

Agenda of the Meeting:

1. Action plan for the Academic Year 2023–24
2. Action plan 2023–24 of the following Cells/Committees:
 - IIC & EDC
 - Research Cell
 - Placement Cell
 - Women's Cell
 - NSS / YRC / RRC
 - Other activities, if any

Minutes of Meeting

- ❖ IQAC coordinator presented the status of work done
- ❖ Informed to submit the following current year reports
 - Bridge course
 - Industrial visit
 - Internship
 - Placement Cell
 - Result Analysis
- ❖ Faculty members were instructed to arrange the reports with the students feedback forms
- ❖ All communications have to be sent through mail
- ❖ Finally the meeting ended with the compliments for the work done previously

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting for the academic year 2023 -24

ATTENDANCE SHEET

Date: 12.12.2023

S.No.	Name of the Faculty	Department	Signature
1.	Dr. LAVANYA L	Principal	<i>[Signature]</i>
2.	Mrs. CATHRINE B	IQAC, Coordinator	<i>[Signature]</i>
3.	Dr. JAYA G	Commerce	<i>[Signature]</i>
4.	Dr. SATHIYA R	Commerce	<i>[Signature]</i>
5.	Dr. SUBATHIRA R	Mathematics	<i>[Signature]</i>
6.	Dr. MONICA G	Computer Science & Applications	<i>[Signature]</i>
7.	Dr. MAHARAJAN S	Tamil	<i>[Signature]</i>
8.	Mrs. RAJESWARI	Business Administration	<i>[Signature]</i>
9.	Mrs. PRIYADHARSHNI S	English	<i>[Signature]</i>
10.	Dr. JAYASELVI S	Commerce	<i>[Signature]</i>
11.	Mrs. PARVATHAVARDHINI A	Visual Communication	<i>A. Parvathi</i>
12.			
13.			
14.			
15.			
16.			

[Signature]
IQAC Coordinator



[Signature]
Principal
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