JEPPIAAR
COLLEGE OF ARTS AND SCIENCE

Circular

Date: 05.11.2025

The Internal Quality Assurance Cell (IQAC) meeting for the academic year 2025-26 has been scheduled on 6th November 2025, 02.30pm at G5, Block I. All Committee Heads and Department IQAC Coordinators are hereby informed to attend the same without fail and requested to share your invaluable inputs.

Agenda:

1. Review of the Previous Academic Year 2024-25 Report Submission.
2. Action Plan for the Academic Year 2025-2026.
3. Approval of New courses.

Principal

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OMR, IT HIGHWAY, PADUR,
CHENGALPATTU DT - 603 103

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IQAC MEETING

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Date: 06.11.2025   **Venue: Block I, G5**

The meeting of Internal Quality Assurance Cell was held on 6th November, 2025 at 2:30 PM in Block 1 G5.

The IQAC Co-coordinator welcomed the members and started the meeting with the review and follow-up of the previous meeting. Later, the following agenda were discussed.

Agenda of the Meeting:

1. Action plan for the Academic Year 2025–26

2. Approval of New Courses:

- MBA

- B. Sc Computer Science with Data Science

3. Performance reports of 2024–25 and action plan 2025–26 of the following Cells/Committees:

- IIC & EDC

- Research Cell

- Placement Cell

- Women's Cell

- NSS / YRC / RRC

- Other activities, if any

Minutes of Meeting

- ❖ IQAC coordinator presented the status of all assigned tasks which was instructed in the previous meeting
- ❖ Instructed to submit the pending reports at the earliest
- ❖ Informed to submit the following current year reports
  - Bridge course
  - Activity hour
  - Industrial visit
  - Internship
  - Mentor Mentee report
  - Result Analysis
  - Slow and Advanced learners
  - ICT report
  - Add-on Course

- ❖ Asked to submit the Documents of Approval for new courses such that MBA (Master of Business Administration), B.Sc Computer Science with Data Science
- ❖ Informed Placement Activities need to be further enhanced by arranging activities for skill development personality development, Resume writing, Interview Skills etc.
- ❖ Faculty members were motivated to participate in conferences workshop and Seminars
- ❖ All the members in the meeting were actively involved in the discussion and plan of action. Heads of Departments and Members discussed on how to improvise the quality in terms of academic, research and outcome based activities.

JEPPIAAR
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting for the academic year 2025 -26

ATTENDANCE SHEET

Date: 06.11.2025

S.No.	Name of the Faculty	Department	Signature
1.	Dr. JAYA. G	HOD - Commerce	
2.	Mrs. RAJESWARI K	HOD - BBA	
3.	Mrs. SUJATHA S	Mathematics	S. Riya 6/11/25
4.	Dr. SHUNMUGA PRIYA K	Computer Science & Applications	
5.	Ms. THIRUMAGAL S	English	
6.	Mrs. PARVATHAVARDHINI A	Visual Communication	A. Vyadhini
7.	Mr. SARAVANAN K	Tamil	for
8.	Mr. KANMANI RAJA P	Mathematics	
9.	Dr. SUDHA K	Business Administration	
10.	Mrs. NANCY THEBORAL	Commerce	
11.	Mrs. DEEPAPRIYA	Commerce	B.
12.	Mrs. GANGA P	Computer Science and Applications	
13.	Mrs. ASHWINI P	Computer Science and Applications	
14.	Ms. THEBORAL VICTORIYA D	English	
15.	Dr. JAYASELVI S	IIC Co-ordinator	—
16.	Mr. ELANCHEZHIYAN	NSS Co-ordinator	—
17.	Dr. SUNANDHA VINOTHKUMAR	Placement Cell	—
18.	Mr. DELWIN JIJO R K	Physical Director	R.1.Del

S.No.	Name of the Faculty	Department	Signature
19	S. Carolin Joshiba	CS	
20	MS. DIVYA. K	Commerce	
21	Dr. R. Saguna	BBA	

S. Rija 6/11/25.
IQAC Co-ordinator

PADUR
603103
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Principal I/C
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